

# PARENT PAYMENTS POLICY

## PARENT PAYMENT ARRANGEMENTS

Dear Parent

Billanook Primary School is looking forward to another great year of teaching and learning and would like to advise you of Billanook Primary Schools parent payment arrangements for 2021

Please find the fee schedule for Foundation attached.

Billanook Primary School makes every effort to keep the cost of items and activities to a minimum and affordable for all parents.

### Financial Support for Families

Billanook Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- The Camps, Sports and Excursions Fund to eligible families
- Second hand and low cost options
- Local Community Supports
- State Schools Relief

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Lani Hetheron – Business Manager

Ph: 03 9728 2624 | Email: [Billanook.ps@education.vic.gov.au](mailto:Billanook.ps@education.vic.gov.au)

### Payment Methods

In full on nominated book pack days or by payment plan arranged with the Business Manager

For further information on the Department's Parent Payments Policy please see a one page overview attached.

Yours sincerely,



Principal  
Michael Puddy



School Council President  
Paul Garnsworthy

### FEE SCHEDULE – LEVEL 4

Please find the itemised list of Essential Student Learning Items and Optional Items for your child. Billanook Primary School also continues to welcome your voluntary contributions for 2021

#### Essential Student Learning Items

Below is a list of items and activities which are essential for your child to learn the standard curriculum. You may choose to purchase these items through the school or provide your own. Please indicate which items you would like to purchase through the school on the table below:

| Essential Student Learning Items   | Amount          |
|--|-----------------|
| Student Stationary Pack  | \$55.50         |
| Specialist Programs (German & Visual Arts)   | \$18.00         |
| E Learning (Online platforms for Student Learning)                                       | \$15.00         |
| Excursion/Incursion. Life ED (every 2 years)<br>Curriculum based excursions & incursions | \$110.00        |
| <b>TOTAL</b>   | <b>\$198.50</b> |

“Attached is a booklist which guides you on the everyday items that your child will use in the classroom. Please indicate which items you would like to purchase through the school on the attached booklist”.

#### Optional Items

Billanook Primary School offers a range of optional items and activities that are additional to the delivery of the standard curriculum. ITC (Information Technology Contribution) this was previously an Essential Item charge. Billanook Primary School is committed to providing students with access to IT devices and learning programs. We rely on parent contributions to further invest in technology for our students. Your contribution allows us to continue the high level of information technology devices and programs.

| Optional Item                       | Amount         |
|-------------------------------------|----------------|
| Information Technology Contribution | \$75.00        |
| <b>TOTAL</b>                        | <b>\$75.00</b> |

**Voluntary Contributions**

Billanook Primary School continues to welcome your voluntary contributions to support our school.

Maintaining our grounds and buildings to a high standard and fulfilling the demanding obligations of OHS requires input from parents. We invite you to contribute \$60 per family towards Building and Grounds Improvement maintenance. This component of the payment is a **'PER FAMILY'** contribution to be paid at the beginning of the year. These funds will be used for working bee costs, urgent repairs, and wages for a qualified maintenance man to undertake necessary maintenance, repairs for the safety of the students, staff and parents in the school grounds. Due to our unique environment the funding we receive from the Department of Education for the maintenance and upkeep of school grounds is insufficient for our needs

| Voluntary Contribution          | Tax deductible ? | Suggested Voluntary Contribution per family |  |  | Amount    |
|---------------------------------|------------------|---|--|--|-----------|
| Building & Grounds per family   |                  | 1   |  |  | \$60.00   |
| Bulk Class Supplies per student |                  |   |  |  | \$96.00   |
|                                 |                  |   |  |  |           |
|                                 |                  |   |  |  |           |
| <b>TOTAL</b>                    |                  |   |  |  | <b>\$</b> |

Your child will not be disadvantaged if you do not make a voluntary contribution. All records of voluntary contributions are kept confidential as well as your decision about whether to make a contribution or not.

**Parent Payment Charges**

|                                  |                    |
|----------------------------------|--------------------|
| Essential Student Learning Items | Amount_____        |
| Optional Items                   | Amount_____        |
| Voluntary financial contribution | Amount_____        |
|                                  | <b>TOTAL</b> _____ |

2021 LEVEL 4 STATIONARY SUPPLIES

| Item  | Quantity |
|---|----------|
| CELCO ERASER LARGE                          | 2        |
| 48 PAGE GRAPH BOOK 10MM                     | 1        |
| 48 PAGE EXERCISE BOOK 18MM DOTTED THIRDS    | 4        |
| FABER CASTELL MARKERS 12 PACK               | 1        |
| FABER CASTELL WRITING PENCILS 2B            | 8        |
| FABER CASTELL 2 HOLE SHARPERNER WITH BARREL | 1        |
| GNS DISPLAY BOOK RED                        | 1        |
| DOCUMENT WALLET 345 X225MM YELLOW           | 2        |
| INITIATIVE GLUE STICK                       | 3        |
| INITIATIVE HIGHLIGHTER ASSORTED 6 PACK      | 1        |
| INITIATIVE RETRACTABLE BALLPOINT PENS BLUE  | 1        |
| KLUWELL HOME READING YELLOW                 | 1        |
| MEGAWORLD SCRAPBOOK 100GSM 64 PAGE          | 4        |
| MICADOR COLOUR PENCILS 12 PACK              | 1        |
| RAZORLINE RED CHECKING PENCIL               | 2        |
| RULER WOODEN 30CM                           | 1        |
| SCISSORS 16.5CM                             | 1        |
|   |          |
|   |          |